

Rooley Moor Neighbourhood Plan & Events Group

MINUTES OF MEETING

Date & Time: 9th March 2017 at 7:30pm

Location: Owd House, Fern Hill Lane, Rochdale OL12 6BW

Present: Margaret Green, Win McGhee, Councillor Cecile Biant, Morley Morgan, David Ireland, Liz Rutherford, Bill Taylor, Alan Rawsterne, Fran Healey, Stuart Davies, Ruth Shedwick and Andy Meek.

Apologies: Maxine Jager, Nigel Ashworth, Nick Green, Jim Murphy, Paul & Nicky Marr, John Newcombe, Janette Newcombe, Roy Thorniley, Sam Smithard and Ruth Howard.

The meeting commenced at 19:30.

Alan Rawsterne (AR) brought the group up to speed with recent discussions with the Council regarding progress with our neighbourhood plan and signage & traffic calming for Catley Lane Head.

AR made the group aware of a donation of crocuses from the Rotary Club and agreed to send out an email to forum members to seek help with planting them in Catley Lane Head.

We considered our plans for the year ahead and discussed establishing groups to:

- Design one page flyer to summarise proposed Neighbourhood Plan Policies (AR provided an example)
- Define a more detailed neighbourhood questionnaire
- Interface with the community, businesses, landowners, etc
- Plan our events

We agreed the following actions:

What	Who	When
Send out email to forum members seeking help to plant crocuses in Catley Lane Head on Saturday 11 th March.	AR	Done
AR to arrange a group to complete the RMNF Policy Leaflet, Questionnaire and Landowner, Business & Community Interface.	AR	Done
Ask the council for details of landowners and businesses in our area.	AR	Done
Establish a forum to discuss RMNF events for 2017 – Send invitation for a meeting on 22/03/17	AR	Done
Provide an introduction to Michael Brookes (RBC Communications Officer) for Liz Rutherford to represent RMNF in supporting a local history display	AR	Done
Subject to feedback from Michael Brookes regarding the action above - Liz Rutherford (LR) to lead a group to establish a local history display	LR	TBA

What	Who	When
Make applications for monies to support forum activity, event, display boards, etc.	AR	TBA
Agree a date for our August event (All agreed Sunday 13th August 2017 from 12:00 to 16:00 Win McGhee [WM] offered the use of her field for the event)	All	Done
Area tidy up ahead of any event Margaret Green (MG) volunteered	MG & NG	TBA

For our events meeting we discussed establishing a team to organise a photography exhibition / calendar competition. It was suggested Ruth Howard and Helen Moore might be interested in this and we need to discuss this with them.

Involving local schools was a prominent part of our discussion and we agreed this would be explored in more detail at our events planning meeting. Other event ideas include sculptures and kite flying.

We also recognised the need to communicate and get feed back on our Neighbourhood Plan. This group discussed a process for interfacing with the events team to have communication events leading up to our August event, which we would use as the final opportunity to communicate and get feedback before finalising our neighbourhood plan policy document for publication to Rochdale Borough Council.

Neighbourhood Plan ideas included, keeping literature simple and reader friendly, asking 20 forum members to adopt 5 properties in the area each and be prepared to deliver / communicate our plan, provide stamped address envelopes to return questionnaires and ideas, have a means for people to request a home visit for someone to explain the plan,

The meeting ended at 21:30.